



Saint-Thomas, April 22, 2020

**Subject: COVID-19 - Status Monitoring and Payment Methods**

Dear customer,

We would like to send you some information related to the situation of COVID-19. Harnois Énergies is part of the list of essential enterprises, operations are continuing. Our delivery service is maintained for both residential and commercial customers.

In order to limit the spread, all our offices will be closed to our customers. We therefore prefer the telephone or email as a means of communication.

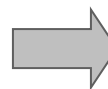
In addition, for your information, here is a **reminder of our different payment methods:**

**Invoices or statements from HARNOIS ENERGIES**

Produit	No Fourn.	Nom	Paquets	Qté/Pqt	Quantité	Prix	UM	Montant
600504					-23.9780	1.1990	UN	
<b>Total ligne</b>								<b>-28.75</b>
708179					-125.1040	1.1990	UN	
<b>Total ligne</b>								<b>-150.00</b>
708179					-43.1810	1.1989	UN	
<b>Total ligne</b>								<b>-51.77</b>
<b>Total</b>								<b>230.52</b>

**4 ways to make your payment:**

- 1. PRE-AUTHORIZED PAYMENT**
- 2. ON YOUR BANKING INSTITUTION'S WEBSITE**
- 3. WIRE TRANSFER**
- 4. CHEQUE**





**A. PRE-AUTHORIZED PAYMENT** – Required Membership Form (Individuals and Commercial)

**B. ON YOUR BANKING INSTITUTION'S WEBSITE** – e.g. Acces D. (individuals and commercial)  
Add a supplier in the “Gas and Petroleum Products” category. We are registered with the institutions as “Harnois Energies”.

In the “Reference Number” section, please enter the 8-digit Harnois Energies account number on your statement or invoice.

**C. WIRE TRANSFER** – This is our sample (Commercial) cheque



Please send your payment confirmations to the following email address:  
[comptesrecevables@harnoisenergies.com](mailto:comptesrecevables@harnoisenergies.com)



**D. YOU MAY ALSO MAKE PAYMENTS BY CHEQUE – PAYABLE TO HARNOIS ENERGIES**

You can send your cheques payable to Harnois Énergies at the following postal address:

80 Route 158  
Saint-Thomas, QC J0K 3L0

For any questions related to these payment methods, please contact the Harnois Énergies team from 8:00 a.m. to 5:00 p.m., by calling 450-759-7979 or 1-800-363-2712, extension 1040, or by writing to [comptesrecevables@harnoisenergies.com](mailto:comptesrecevables@harnoisenergies.com).

Best regards,

The credit and accounts receivable team